

## VISITOR MANAGEMENT SYSTEM V 5.3

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### Introduction

#### Necessity of Visitor Management -

Type of individual	Knowledge about the individual from a security point of view	Duration within the premise	Security Threats Perception
Employees	Background Check	Every day till the tenure ends	Nil
Temporary Workers	Partial – Contractor details are available	Short Duration from a week to couple of months.	Mild
Visitors	Almost Nil	Few hours	High

As the above table indicates, a visitor is an individual about whom the security knows almost nothing, who visits for only for few hours and not likely visit again and hence it is necessary to keep a tab of the visitor from a security point of view.

**Visitor management** specially used to tracking the usage of a public building or site. By gathering increasing amounts of information, a visitor management system can record the usage of the facilities by specific visitors and provide documentation of visitor's whereabouts.

Because a visitor management system provides a record of building use, these systems are frequently used to complement building security systems. As Visitor Management Systems become more common and more powerful, these systems are taking over many of the functions of building security and access control.



#### **SAMARTH SECURITY SYSTEMS INDIA PVT. LTD.**

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***Development Environment:***

- Hardware Requirement : : P4 – 2.2 mHz, 1 GB RAM, 80 GB HDD, Monitor with High Resolution Laser Printer, Web Camera.
- Software Requirement : : Microsoft Windows XP / 7 / 8.
- Front End : : VB
- Backend : : My SQL / MS Access / Oracle

***Important Features of this system are displayed as follows:***

- Easy Installation and Deployment.
- User Password, Authentication
- Software user rights administration
- Absolute control on corporate/organization processes through 100% automation.
- Strong Data Validation.
- Advanced technology and secure.
- One day and long duration Multi Entry Passes.
- Pass Format User require.
- Interface to webcam for visitor's picture
- Standard and Easy Data Entry Form.
- Company Wise details where visitor has to visit.
- Visitor History and statistics.
- Report Presentation in standard formats and user friendly.
- Software available in Marathi (Devnagari) or English Languages as per client requirement .



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***Following details of visitors can be printed on the pass:***

- Visitors Name
- Time in / Time out
- Visitees name and department.
- Vehicle Number
- Email ID
- Id card Number ( Pan card , License card, Adhar card ,voting card)
- Long Period passes.
- Material details.
- Mobile Number.
- Facility whereby the visitee can log in and log out the actual time of visitor on the Pc.
- SMS facility

***Reports Analysis on periodical basis depending on the users requirement.***

- Daily Report
- Weekly Report
- Monthly Report
- Yearly Report
- Department wise Report
- Company wise Report

***Utility***

- User Access : The supervisor can be define the security level. Each user can have his password and can be change it. The module can be accessed depending upon the security level.
- Backup : To backup the data safekeeping
- Change Password : This utility allows the administrator to the change password of the user .
- Add/Edit Company : Operator can add or remove company from system.



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